

St Dominic's Parish, East Camberwell



What is a Working with Children Check (WWCC)?

A WWCC is a card issued by the Department of Justice that will enable you to meet a requirement of volunteering at St Dominic's.

There is no cost for a Volunteer WWCC application.

What if I already have a valid WWCC?

You need to ensure that your card is linked to St Dominic's Parish.

Go online to www.workingwithchildren.vic.gov.au and on the Home page select **UPDATE MY DETAILS**. Alternatively, call **1300 652 879** to update your details over the phone.

Check Type: **VOLUNTEER**

Occupational Code: **64-RELIGIOUS ORGANISATION** Organisation details:

St Dominic's Parish, East Camberwell

816 Riversdale Rd, Camberwell, 3124

Tel 9912 6870

The Department of Justice will notify the Parish that you hold a current WWCC

How do I apply for a WWCC if I haven't already got one?

You can commence your application online:

Go to www.workingwithchildren.vic.gov.au on the Home page select **APPLY FOR A CHECK** and then follow the prompts, ensuring that you link St Dominic's Parish as an organisation to your application.

Check Type: **VOLUNTEER**

Occupational Code: **64-RELIGIOUS ORGANISATION**

Organisation details*

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816 Riversdale Rd, Camberwell, 3124

Tel 9912 6870

When you have completed the online application, you will receive an email confirmation with a barcode. Go to an Australia Post outlet to lodge your application.

- The Post Office will take your photo for the card at no charge.
- You will need to show your printed application OR the barcode sent to your smartphone.
- If you haven't confirmed your identity online, you'll need to show 100 points of identification at the post office

Alternatively, you can go to a post office and complete an application form there. You will need to show 100 points of identification.

You will be issued a receipt for your application. This should be sent to the parish office.

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(with thanks to Hawthorn Parish)